

STUDENT ACADEMIC PROGRESS POLICY FLOWCHART

This flow shows you the review process that occurs when a student's academic progress is unsatisfactory.

STUDENT ACADEMIC PROGRESS PROCEDURE

Student Academic Progress Review occurs and the student is allocated into one of the following

No academic progress risk level allocated

Level 1 (Advice): At risk of unsatisfactory academic progress. Support provided (via self-assessment)

Level 2 (Monitoring): Initial trigger of unsatisfactory academic progress. Support provided (via self-assessment)

Level 3 (Intervention): Unsatisfactory academic progress trigger repeated

STUDENT ACADEMIC PROGRESS – ACADEMIC PROGRESS COMMITTEE (APC) PROCEDURE

Student receives notice of unsatisfactory academic progress

Student provides response and evidence

Dean (or delegate) reviews progress

Student is notified that they will be referred to an APC hearing

APC hearing occurs

Student remains enrolled with no conditions

Student remains enrolled with conditions

Student discontinues or transfers from course

Student remains enrolled with no conditions

Student remains enrolled with conditions

Actions taken (Transfer, alt exit, support, intermission)

Student is excluded from course

Student requests review of decision

Dean (or delegate) reviews decision

Continue, no conditions

Original conditions remain

New conditions created

STUDENT ACADEMIC PROGRESS – EXCLUSION APPEAL PROCEDURE

Student appeals (had submitted a student response)

Student appeals (had not submitted a student response)

Exclusions Appeal Panel (EAP) determines if there is a case for an appeal

Exceptional circumstances beyond student's control

Appeal dismissed and student remains excluded

Grounds for appeal exist

EAP convenes an Exclusion Appeals Committee (EAC)

EAP determines case

Appeal dismissed and student remains excluded


Appeal is upheld and referred to Dean

Dean (or delegate) reviews response

Student remains enrolled with conditions

Student remains enrolled with no conditions

Student is referred to APC re-hearing

 Decision made