

## Project Control Committee Meeting

### Stability-Enhancing Measures for Weak Grids - Study

#### MEETING DETAILS

**Date:** Friday 31 July 2020, 11:00 am to 12:30 pm.

**Venue:** Video conference

#### ATTENDEES:

**AusNet Services:** Jacqueline Bridge

**AEMO:** Babak Badrzadeh

**Hitachi ABB Power Grid:** Sasan Zabihi

**ARENA:** John Goodrich

**Monash University:** Behrooz Bahrani (Project Director), Tony Marxsen (PCC Chair), and Mara Jorgovic (minutes)

AGENDA		Who	Notes	Status
1	Welcome	Tony, Behrooz		Completed
2	Introduction	All	This committee is accountable for making sure this project develops full value, making sure everything is deliverable and has timeframes. This research project has potentially enormous impact to help Australia and further research may come out of this.	Completed
3	Governance framework	Tony	Committee has approved the ToR for the governance structure, nothing that the names of parties have been added.	Approved
4	Stakeholder Reference Group membership	Behrooz	The SRG membership list has been approved with some suggestion for additions for DNSP's and connecting parties. The committee will work towards adding these to the list.	Approved
5	Project plan and budget <b>Document:</b> Project Proposal and Funding Agreement	Behrooz, Tony	Committee discussed project plans and proposal set out in the project proposal and agreed to out of session approval with some minor changes of wording to be confirmed next week.	Minor offline changes and will be sent for offline approval
6	Risk management plan and knowledge sharing plan <b>Document:</b> Funding Agreement and Risk Management Plan	All	<b>Funding agreement</b> The committee has approved the project budget and noted the necessity of flexibility of the labour hire component of the budget to ensure the best resources.  <b>Risk Management</b> Committee considered the risk management plan and noted its agreement with the plan as embedded in the ARENA agreement.  <b>Studies module</b> Committee reviewed the knowledge sharing plan and endorsed and welcomed establishment of project page on GIH website.	Approved
7	Current activities	Behrooz	<b>Research fellow hiring and PhD students</b> Information has been provided to the committee.	Information provided
8	Preparation for Milestone 1	Behrooz, Tony	To be reviewed and signed off to be discussed signed off early November. Comments and drafts to be discussed offline in the meantime	
9	Next meeting agenda	All	1pm-2:30pm Friday 30 October 2020	
10	Any other business	All	N/A	