

DEAN'S RURAL LIST SUPPORTING DOCUMENT GUIDE

OVERVIEW

The [Dean's Rural List \(DRL\)](#) is a special consideration pathway that increases your chances of entry into medicine at Monash University if you come from a rural background. A minimum of 27% of all domestic places are reserved for DRL applicants.

Once course applications close, all applicants will receive an email from the Faculty providing them with information about how to apply for the DRL.

To be eligible for the DRL, you must have lived in a rural area, according to your principal home address, for at least:

- 5 years consecutively, OR
- 10 years cumulatively

This must be in areas classified as MM2 through to MM7 under the [Modified Monash Model](#) and must be met when you submit your DRL application.

Only your primary residence can be used for DRL purposes. If you attended boarding school, you can use your family's primary home as your qualifying address.

REQUIRED DOCUMENTATION

You will be required to provide supporting documentation as part of your DRL application. Your evidence must cover all time periods and addresses you include in your application.

All documents must be clear, legible and in colour. Files must be PDF format only and each file cannot exceed 4MB in size.

Acceptable documentation must include:

1. A completed [statutory declaration from the applicant](#) and a letter of support; or,
2. A completed [statutory declaration from the applicant](#) and documents to prove residence.

All information and documentation must be accurate and complete. Providing false information may be considered fraud and will be treated seriously by the University. Falsifying documents may also amount to a criminal offence.

Letter of Support

A letter of support must be from a registered medical professional (e.g., GP, dentist, pharmacist) or a school principal, and must include:

- Official letterhead with contact information
- Date and signature of the professional
- Clear statement of how you are known to the writer
- Detailed listing of your rural address history with specific time periods
- Evidence that the professional is based in or near the rural area you are claiming residence
- If the professional is not local to that area, an explanation of how they can verify your rural residence

Documents to Prove Residence

Documents to prove residence do **not** need to be certified. Documents may include:

- Utility bills (electricity, gas, water)
- Telephone or internet bills
- Bank statements (only the first page with address is required)
- Centrelink statements
- Lease agreements

Age-Specific Requirements

- **For periods when you were under 18:** Documents may be in a parent/guardian's name but must be accompanied by a statutory declaration from that parent/guardian
- **For periods when you were over 18:** Documents must be in your name only

UNACCEPTABLE DOCUMENTS AND CLAIMS

The following will not be accepted:

- Rates notices
- Claims for residences where you did not primarily live (e.g. secondary residences or holiday homes)
- Claims for time periods in the future
- Claims for addresses outside MM2-MM7 regions

SAMPLE WORDING FOR SUPPORTING DOCUMENTATION

The following examples show acceptable formats for supporting documentation. These templates can be shared with the relevant professionals or used to prepare a statutory declaration from a parent or guardian.

Statutory Declaration from a Parent or Guardian

I, [parent/guardian full name], of [current address] make the following declaration:

I declare that my child/ward, [applicant full name] resided with me consecutively at the address/es and during the time periods detailed below:

- E.g. 123 Smith Street, Lorne VIC 3232, 12/09/2000 to 13/04/2007

Medical Professional Letter

[Applicant full name] is/was a patient of this medical practice from [date] to [date] and during this time, we have the following address/es on record:

- E.g. 123 Smith Street, Lorne VIC 3232, 12/09/2000 to 13/04/2007

School Letter

[Applicant full name] was enrolled at [name of school] from [date] to [date]. Our records indicate that [applicant name] residential address/es are:

- E.g. 123 Smith Street, Lorne VIC 3232, 12/09/2000 to 13/04/2007

FURTHER INFORMATION

For frequently asked questions about DRL documentation, please visit the [Dean's Rural List \(DRL\)](#) website.

If you have questions regarding the Dean's Rural List, please contact Monash Rural Health at rural.health@monash.edu.