Tip #15: Let's get organized: Databases and Freezer Boxes

Every lab has "materials" that could use better organization: Reagents, equipment, samples, etc. With LabArchives, you can create a database (which can be shared with the lab or with groups of users) in which to store important information about these materials, including their physical location. LabArchives comes "pre-loaded" with some database and Freezer Box Widgets which you can use "out of the box"; or you can modify ours or even create your own from scratch.

Your database(s) will be "Entries" somewhere within your Notebook. To start a Database, just go to the desired page and choose the Entry type of Widget, then choose "Chemical Inventory" for example. Since this is a new Database of chemicals, it will ask you to enter your first reagent:
As you enter and save your reagents, it will build a Database for you:

Once built, you can search, sort, and edit as you wish. And, very importantly, you can modify the Database to include the fields that are important to you.

Our Freezer Box Widget is similar to the Database Widget: It is a special database organized according to standard rectangular storage devices. And, as with the Database Widget, you can create your own fields depending on what you are storing, and you can have them in any dimension, plus choose color and tube color:

Here is a 4 x 4 Freezer Box to give you an idea:

Using the pre-defined LabArchives Databases and Freezer Boxes is completely intuitive, and designing your own templates is simple, too. Sign up for one of our Widget Webinars, or contact our Support Team, to learn how to create your own.