DISCLOSURE OF PERSONAL INFORMATION TO THIRD PARTIES GUIDELINE

The University may disclose personal, sensitive or health information in the following circumstances:

- as provided for in the applicable privacy collection statement – i.e. the primary purpose for collection; or
- for a reasonably expected related secondary purpose – examples of these appear in the applicable privacy collection statement; or
- with consent or permission of the person concerned; or
- as otherwise permitted or required to do so by law refer Guideline – Disclosure that is Required or Authorised by Law, or Disclosure to a Law Enforcement Agency.

The following are examples of common requests for personal information as received by the University and how they are handled unless an exception in the privacy law applies:

DISCLOSURE TO RELATIVES (INCLUDING PARENTS/GUARDIANS, SPOUSE OR CHILDREN)

Staff or students personal information will be disclosed with your permission.

- Students – Permission to Disclose Personal Information
- Staff – Authority for Information Disclosure

DISCLOSURE FOR PLACEMENT

Student personal information will be disclosed with your permission.

- Students – Consent to Release of Personal Information for Student Placement

DISCLOSURE OF HEALTH INFORMATION TO HEALTH PRACTITIONER

Student personal information will be disclosed with your permission.

- Students - Consent to disclose personal or health information to a Health Practitioner form

DISCLOSURE TO BANKS, REAL ESTATE AGENTS, EMPLOYMENT & RECRUITMENT FIRMS, ETC.

Staff or student personal information will be disclosed with your permission.

- Students - Permission to Disclose Personal Information
- Staff - Authority for Information Disclosure

DISCLOSURE TO LAW ENFORCEMENT

See the Guideline - Disclosure required or authorised by law or law enforcement.

DISCLOSURE TO SPONSORS OF STUDENT PROGRESS INFORMATION

Academic progress will be disclosed to a student’s sponsor where the student declaration includes the following:

- If sponsored, I permit Monash University to release details of my academic progress to my sponsoring body on their request.
- All other information will be disclosed with your consent or permission – see Permission to Disclose Personal Information
DISCLOSURE TO CONFIRM STATUS AS A CURRENT OR PAST STUDENT

This will be disclosed with permission – see Confirm a Student's Qualification or Enrolment.

DISCLOSURE TO CONFIRM STATUS AS A CURRENT OR PAST STAFF MEMBER

This will be disclosed with permission – see Authority for Information Disclosure. Staff name, title and University contact details published are on the Monash University website as publicly available.

DISCLOSURE OF ACADEMIC QUALIFICATIONS CONFERRED BY MONASH UNIVERSITY

The record of graduation is a public document. As such a record of your name, qualification, date conferred and Faculty can be obtained via the Search for a Monash Graduate or Confirm a Student's Qualification or Enrolment.