

Faculty of Medicine, Nursing and Health Sciences Guidelines

Guidelines Title	Grade distribution guidelines
Parent Policy/Procedure	Faculty Assessment Policy
Date Effective	October 2018
Review Date	December 2020
Guidelines Owner	Deputy Dean Education Faculty of Medicine, Nursing and Health Sciences
Category	Academic Quality and Standards
Version Number	2
Content Enquiries	Email: med-quality-fmnhs@monash.edu
Scope	These guidelines apply to all undergraduate and postgraduate coursework courses and units offered in the Faculty of Medicine, Nursing and Health Sciences as well as units in which the Faculty has majority teaching responsibility.
Purpose	To outline the grade distribution requirements of the Faculty.
GUIDELINES STATEMENT	

When making a recommendation to the Board of Examiners for the marks of a unit to be ratified, the Chief Examiner of the unit must provide an explanation of the distribution of the recommended unit marks in the following cases:

- For all units where the fail rate is more than 20%
- For all units where the total number of distinctions and high distinctions exceeds 40%

The indicative grade distributions do not apply to honours results or for units with enrolments of less than 15.

If a unit is taught across more than one campus (in a given semester), individual reports highlighting the performance in students at each campus must be provided, unless the distributions at individual campuses do not fall within the above categories (ie N>20% and/or HD&D >40%), in which case a grade distribution report combining all campuses can be provided.

Responsibility for implementation	Office of the Deputy Dean Education Course Coordinators Chief Examiners Unit Coordinators
Status	Amended
Approval Body	Name: Learning and Teaching Committee

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	Date: 17 September 2018 Meeting: 4/2018 Item: 7.2
Definitions	Coursework Units: Units designed to form component parts of coursework courses.
Related Policies	Grading scale policy
Related Documents	Grading scale procedures