

FACULTY OF PHARMACY AND PHARMACEUTICAL SCIENCES PEER MENTORING

Position Title: Faculty of Pharmacy and Pharmaceutical Sciences Peer Mentor

Role type: Volunteer

Date: February - October

POSITION PURPOSE

Monash Peer Mentors will mentor commencing Monash University undergraduate students to support their transition to university and help them succeed in higher education.

Mentors will support their mentees to build professional connections and social networks within the university, encourage them to participate in a full range of co-curricular and enhancement activities, and foster resilience by supporting mentees to find the resources they need and to seek help when required.

REPORTING LINE

Faculty of Pharmacy and Pharmaceutical Science Senior Student Experience Officer

KEY RESPONSIBILITIES

- Provide ongoing mentoring support to a small group of commencing students through a series of face to face interactions and online through the mentoring platform.
- Use personal university experience to provide guidance to mentees and refer mentees to further support services when required.
- Utilise online mentoring platform to ensure your mentees are provided with support and reminders at relevant times across the year.
- Attend faculty peer mentoring events and provide support where required.
- Complete program evaluation surveys as required.
- Be a positive representation of Monash University at all times.

MENTOR SKILL SET

Mentors will develop the following skills in this role:

- Leadership
- Mentoring
- Communication
- Problem Identification and Solutions
- Intercultural Competence
- Planning and Organisation

VOLUNTEER COMMITMENT

- Complete mentor induction training
- Minimum 30 hours mentoring across the duration of the academic year
- Attend semester 1 Orientation week

- Where possible, attend key faculty social events such as welcome events, SummerFest and WinterFest

RECOGNITION

Mentors will receive a co-curriculum unit on their Australian Higher Education Graduation Statement to demonstrate their participation in the program.

Mentors will have 'Faculty Peer Mentor' added as an activity to their Student Futures account and be supported to articulate the skills and competencies developed through the program in a professional context.

Mentors will receive a certificate at the end of the program in recognition of their support.

LEGAL COMPLIANCE

Mentors must ensure they are aware of and adhere to legislation and University policies relevant to the duties undertaken, including:

- [Peer Mentoring Code of Conduct](#)
- [Monash University Student Charter](#)
- [Child Safe Standards Framework](#)