



## TAKE HOME EXAMINATION COVERSHEET

### Preamble: Honour and Integrity in Assessment

When you enrolled in your course at Monash University you were made aware of the Monash Student Charter:

<https://www.monash.edu/students/admin/policies/student-charter>

This Charter outlines our expectation of you in regard to honour and integrity in assessment. This means we expect you to adhere to the University plagiarism and collusion [policy](#) and [procedure](#) and make an undertaking to this effect. The responses you make to the question in this examination **MUST** be your own work. You **MUST** not share the questions to anyone else or your responses to them.

The Faculty will be actively looking for plagiarism and collusion. Where there are reasonable grounds for believing that intentional plagiarism or collusion has occurred, this will be reported to the Associate Dean (Education) or delegate, who may disallow the work concerned by prohibiting assessment or refer the matter to the Faculty Discipline Panel for a hearing.

STUDENT DETAILS				
Student ID		Surname		First Name

ASSESSMENT DETAILS			
Unit Code		Unit Title	
Assessment Title			
Due Date		Date Submitted	

### EXTENSION OF WORK

All work must be submitted by the due date. For late assessment submission policy see: <http://www.med.monash.edu.au/policies/assessment1.html>

*Intentional plagiarism or collusion amounts to cheating under Part 7 of the Monash University (Council) regulations.*

**Plagiarism:** Plagiarism means taking and using another person's ideas or manner of expressing them and passing them off as one's own. For example, by failing to give appropriate acknowledgement. The material used can be from any source (staff, students or the internet, published and unpublished works).

**Collusion:** Collusion means unauthorised collaboration with another person on assessable written, oral or practical work and includes paying another person to complete all or part of the work.

#### Student Statement:

- I have read the university's Student Academic Integrity [Policy](#) and [Procedures](#).
- I understand the consequences of engaging in plagiarism and collusion as described in Part 7 of the Monash University (Council) Regulations <http://adm.monash.edu/legal/legislation/statutes>
- I have taken proper care to safeguard this work and made all reasonable efforts to ensure it could not be copied
- No part of this assessment has been previously submitted as part of this unit or another unit/course, without the permission of the Chief Examiner
- I acknowledge and agree that the assessor of this assessment may for the purposes of assessment, reproduce the assignment and:
  - provide to another member of faculty and any external marker; and/or
  - submit it to a text matching software; and/or
  - submit it to a text matching software which may then retain a copy of the assignment on its database for the purpose of future plagiarism checking.
- I certify that I have not plagiarised the work of others or participated in unauthorised collaboration when preparing this assignment
- I have retained a copy of my work

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Privacy Statement:** The information on this form is collected for the primary purpose of assessing your work and ensuring the academic integrity requirements of the University are met. Other purposes of collection include recording your plagiarism and collusion declaration, attending to course and administrative matters and statistical analyses. If you choose not to complete all the questions on this form, it may not be possible for Monash University to assess your work. You have a right to access personal information that Monash University holds about you, subject to any exceptions in relevant legislation. If you wish to seek access to your personal information or inquire about the handling of your personal information, please contact the University Privacy Officer: [privacyofficer@adm.monash.edu.au](mailto:privacyofficer@adm.monash.edu.au)