

VAPE AND SMOKE-FREE CAMPUS STANDARD

SCOPE

This Standard applies to all staff, students, contractors and visitors who are participating in, or are affected by Monash University (Monash) related activities.

For the purpose of this Standard, references to 'Monash' include activity at Monash University Australia, Monash College Pty Ltd and Monash Malaysia, unless indicated otherwise.

Monash is committed to maintaining a safe and healthy work and study environment. Monash endeavours to educate, raise awareness and facilitate the adoption of healthy lifestyles. To support this endeavour smoking of any material or use of e-cigarettes/vapes or similar devices is prohibited on all Australian campuses.

1. Application of Smoke and Vape-Free Campus Standard

- 1.1 Smoking or vaping of any material is prohibited at all Monash locations in Australia and Malaysia including:
 - In Monash-controlled or occupied buildings;
 - On Monash-controlled property; and
 - In Monash-owned or controlled vehicles.
- 1.2 Smoking or vaping of any material is prohibited whilst participating in all activities under the management and control of Monash including off-campus activities and field trips.

2. Non-compliance with Smoke and Vape-Free Campus Standard

- Where you are found to be smoking or vaping as defined above, you will in the first instance, be asked to cease smoking or vaping and will be advised of the requirement to comply with this Standard.
- Failure to comply with this Standard may result in disciplinary action:
 - In accordance with the provisions of the relevant enterprise agreement and contract of employment/engagement (for staff, contractors, visitors); and
 - Monash University (Council) Regulations – Part 7 (for students).
- Any breach of the provisions of this Standard by contractors may result in the termination of the contract and jeopardise future contracts with Monash.

3. Monash funding, investments, agreements, engagements and affiliations

Monash (groups or individuals) must not knowingly:

- Accept research funding from the tobacco industry;
- Accept gifts or enter into arrangements or associations with the tobacco industry;
- Adopt an investment strategy involving tobacco or e-cigarette companies; and
- Engage tobacco or e-cigarette companies as sponsors, or have tobacco or e-cigarettes on sale at any Monash event, e.g. careers fairs, open days or student recruitment events.

The sale of tobacco and tobacco products from retail outlets or from vending machines will be prohibited at Australian and Malaysia campuses from the date Monash removes the tenant rights to do so.

4. Responsibility for Implementation

A comprehensive list of Health, Safety and Wellbeing (HSW) responsibilities is provided in the document [HSW Roles and Responsibilities Standard](#). A summary of responsibilities with regards to the Vape and Smoke Smoke-free Campus Standard is provided below.

4.1 Health Safety & Wellbeing (HSW) and Occupational Health, Safety and Environment (OHSE) Team (Malaysia)

- Ensure that all persons are made aware of the Smoke- and Vape-Free Campus Standard through all forms of written and electronic communication modes.
- Ensure signage is clearly displayed at key points across all campuses.
- Actively promote key messages supporting a healthy lifestyle.
- Provide support programs for staff and students who wish to quit through programs as listed on the [Smoke and Vape-Free Monash website](#).

4.2 Management

- Ensure that the Smoke and Vape-Free Campus Standard is communicated to all persons within areas under their control.
- Manage issues of non-compliance of all persons in accordance with Monash disciplinary processes as outlined in section 3.
- Provide support to staff who wish to quit through programs and services detailed at the [Smoke and Vape-Free Monash website](#).

4.3 All Persons

Must familiarise themselves and comply with the requirements of this Standard.

5. Definitions

Definitions specific to this Standard are provided below.

Key word	Definition
All persons	These include: • Staff - A worker employed under a contract of employment who is actively participating in Monash University related activities (e.g. employee, fixed term, tenured, casual). • Student - A person engaged through a student contract who is actively participating in Monash University related activities (e.g. undergraduate, postgraduate). • Contractor - A person from another organisation engaged through a service contract who is actively participating in Monash University related activities and for whom Monash University is not their sole source of work (e.g. tradesperson, temporary staff, consultant). • Visitors - A person not employed or enrolled with Monash, who is actively participating in Monash University related activities at no cost or on mutually agreed terms.
Management	The term Management for the purposes of this Standard includes roles such as: Operational Managers/Supervisors, Senior Leadership Team(s), Extended Leadership Team(s) (Australia and Malaysia). Management are ultimately accountable for the HSW outcomes within their areas of control.
Monash building	A building owned by, under the control of or managed by a subsidiary or affiliate of Monash.
Monash property	Any property owned by, under the control of or managed by Monash or a subsidiary or affiliate of Monash.
Smoking	The inhalation and exhalation of the smoke of burning tobacco, herbs or drugs. For the purposes of this Standard, smoking refers to any method of consuming by combustion of plant material, or herbs, using any

	utensil or apparatus including cigarettes, pipes or cigars.
Vaping	Vaping refers to the use of an electronic device (e-cigarette) to heat liquids that produce a vapour, which is then inhaled. Various substances can be vaped, including: ● Nicotine (which is the main psychoactive drug in tobacco) ● Nicotine-free 'e-liquids' made from a mixture of solvents, sweeteners, other chemicals and flavourings ● Other drugs, e.g. THC (cannabis) e-liquids

GOVERNANCE

Parent policy	HSW Policy
Supporting schedules	N/A
Associated documents	Monash HSW documents HSW Roles and Responsibilities Standard Monash documents Employment conditions Probation, performance and promotion Recruitment and appointment Employee Assistance Program Monash University Council Regulations – Part 7 University Counselling Service University's Health Service (UHS) Other documents Quit Victoria
Related Legislation	Occupational Health and Safety Act 2004 Occupational Health and Safety Regulations 2017 Tobacco Act 1987 Therapeutic Goods and Other Legislation Amendment (Vaping Reforms) Act 2024
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DOCUMENT HISTORY

Version	Date Approved	Changes made to document
1.0	2026	Administrative changes due to: ● Conversion of Procedure to a HSW Standard ● Transition Procedure out of University Policy Bank on to HSW website