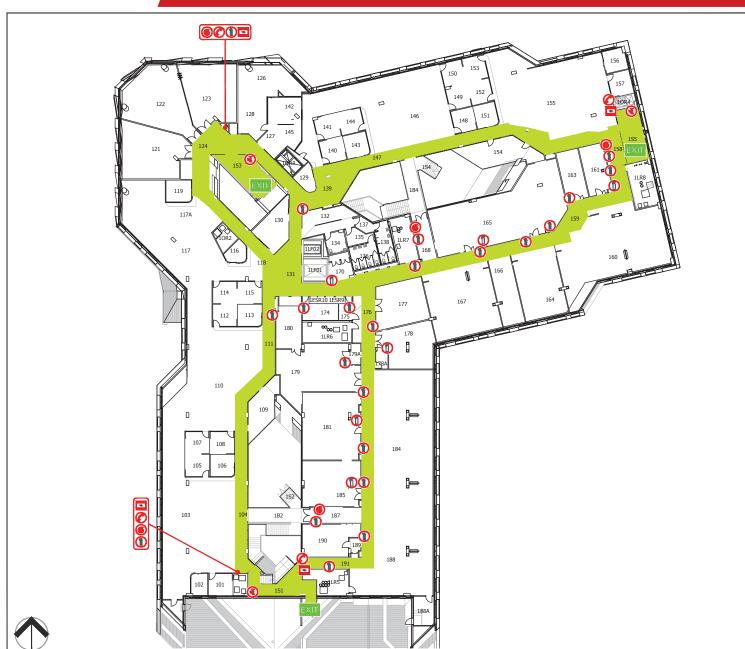


EVACUATION DIAGRAM New Horizions Level 1



EMERGENCY PROCEDURES

FOR FIRE

Activate a Red manual break glass alarm



FOR ALL EMERGENCIES

• Call Security on Ext 333

Or call **Q 99053333**

- Or use a Red emergency telephone
- Assist anyone that needs help if it is safe to do so

EVACUATION

Be ready to leave the building:

- If danger threatens
- If instructed by staff, wardens or emergency services
- On hearing the alarms

When evacuating the building:

- Walk. Do not run. Do not use a lift
- Evacuate to the assembly area & stay there until the all clear is given by the authorised person

ALARMS

- Beep-Beep Prepare to evacuate, turn off equipment & listen for announcements over the PA system
- Whoop Whoop Evacuate to assembly area



