

OHSReport

Nov 2023

1. MODIFIED OHS DOCUMENTS

The following procedures were presented to the September 2023 "Monash University Occupational Health and Safety Committee" meeting for endorsement and subsequently approved for implementation.

- [Bacterial Testing of Cooling Towers Procedure](#)
- [Ergonomic Design Procedure](#)
- [Protecting Unborn and Breast-fed Children from the Effects of Maternal Exposure to Chemicals, Biologicals, Animals and Radiation Procedure](#)
- [Provision of Emergency Communication Systems Procedure](#)

A summary of OHS procedures with minor amendments recently endorsed at the September MUOHSC meeting can be found on the '[New and Updated Documents](#)' webpage.

We have also added a number of new tools and updated existing tools associated with procedures. A full list can be found on the '[New and Updated Documents](#)' webpage.

It is important that you have a look at the details of the updates to ensure any changes relevant to your area are implemented.

Contact for document enquiries

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2. SAFETY AWARENESS PROGRAM 2023

We have had a fantastic response to our lunchtime safety awareness session, thank you to everyone who has attended so far.

Here are the links to the recorded sessions, please circulate these to your areas as needed:

- [Using SARAH+](#) - top tips on how to use Monash's hazard and incident reporting system, and our [Q&A from the session](#)
- [Chemical Safety](#) - lessons learned about safe storage of dangerous goods, hazardous substances and scheduled poisons
- [Risk Management for PC2 Laboratories](#) - safety requirements and best practice for working in PC2 facilities

Recording links for the final two sessions to follow

Safe Work Instructions and Local OHS Training - Tuesday 19 September, 1 -2 pm
Spill containment - Wednesday 17th Oct, 1 - 2 pm

3. ERGONOMIC TASK CHAIRS OHS INFORMATION SHEET

The OHS team has developed an information sheet to assist areas with purchasing suitable ergonomic task chairs from the University approved suppliers.

This information is a good starting point when replacing an old or broken office chair or when looking to purchase a chair for a new starter.

There are currently a number of suitable models listed and we will continue working with our suppliers to add more options to the list.

The information sheet can be accessed [HERE](#)

1. Risk owners have departed the organisation;
2. RA sitting in draft and older than six months;
3. RA's that are older than 3 years and 6 months that haven't been reviewed;
4. Risk owner has moved to another Faculty

If you require any additional information or support, please contact your OHS Consultant or Adviser.