Update Published Data Citation/Collection

Data Depositor

- Identify change needed
- Update Collection - Data or Metadata
- Submit changes for approval
- Citation information to change?
  - Yes:
    - Display Citation Details Review Required dialogue box and ask whether the user wishes to proceed
    - Proceed?
      - Yes:
        - System sends notification an update to a published collection is required, including contact details for data depositor
        - Data Administrator opens My Tasks tab and finds review task in work list
      - No:
        - View existing version of collection metadata and proposed changes
  - No:
    - System creates new version, assigns new DOI, links new and previous versions
    - Is new DOI required?
      - Yes:
        - Follow existing update approval process
      - No:
        - Is change minor?
          - Yes:
            - Edit submitted draft update if required, indicate new DOI not required
          - No:
            - Edit submitted draft if required, indicate new DOI required

Data Admin

- System updates collection metadata
- The Data Administrator needs to know what has been changed so that they can determine whether a new DOI is required