

## OCCUPATIONAL HEALTH AND SAFETY POLICY

This Policy applies to all activities of Monash University in Australia.

Monash is a leading Australian university with an international reputation for innovation and excellence in teaching and research. It is distinguished by its organisational diversity, extensive range of educational and research programs and centres of excellence covering almost all fields and disciplines.

Monash University is committed to providing staff, students, contractors and visitors with a healthy and safe environment.

Our goals are to prevent, or otherwise reduce, the risk of injuries, disease, and ill health that relate to Monash University activities.

The University promotes a proactive health and safety management philosophy based on effective communication and consultation, the systematic identification, assessment and control of hazards, and the encouragement of innovation.

- The University strives to fully integrate health and safety into all aspects of its activities through a process of continuous improvement. This will be achieved by: implementing and maintaining a framework that promotes the systematic management of health and safety, to ensure compliance with legal and other requirements; and
- Setting measurable objectives and targets aimed at controlling higher risk activities and increasing awareness of health and safety.

As an educational and research institution, Monash University recognises its responsibility to provide staff and students with positive role models and appropriate health and safety knowledge for application during and beyond their university life.



**PROFESSOR MARGARET GARDNER AO**  
*President and Vice-Chancellor*

August 2017

## **Purpose**

This Policy demonstrates Monash University's commitment to providing a safe and healthy environment for work and study in accordance with the Occupational Health and Safety Act (2004) and with standards AS/NZS 4801:2001 Occupational Health & Safety Management Systems – specifications with guidance for use and OHSAS 18001:2007 Occupational Health and Safety Management Systems - Requirements.

## **Scope**

This policy applies to all staff, students, visitors and contractors engaged in Monash University activities in Australia.

## **Procedures Title**

Occupational Health and Safety Procedures

## **Responsibility for implementation**

Monash University Occupational Health & Safety Committee  
Monash Occupational Health & Safety  
Heads of academic/administrative units  
Staff and students with health and safety responsibilities  
Health & safety Representatives  
Supervisors and managers  
Staff  
Students  
Visitors  
Contractors

## **Policy status**

Revised

## **Key Stakeholders**

Monash University Occupational Health & Safety Committee  
Monash Occupational Health & Safety  
Heads of academic/administrative units  
Staff and students with health and safety responsibilities  
Health & safety Representatives  
Supervisors and managers  
Staff  
Students  
Visitors  
Contractors

## **Approval Body**

President and Vice-Chancellor  
Meeting number: n/a  
Meeting date: 19 September 2017  
Agenda item: n/a

## **Endorsement Body**

Monash University Occupational Health & Safety Committee  
Meeting number: 3/2017  
Meeting date: 24 August 2017  
Agenda item:

## **Related Legislation**

Occupational Health and Safety Act 2004 (Vic)  
Occupational Health and Safety Regulations 2017 (Vic)

## **Related Documents**

<http://www.monash.edu.au/ohs/>

### **Date Effective**

19 September 2017

### **Next Review**

September 2020

### **Policy Owner**

Manager, Monash Occupational Health & Safety

### **Policy Author**

Monash Occupational Health & Safety

### **Contact**

ohshelpline@monash.edu