



FACULTY OF ENGINEERING PEER MENTORING

Position Title: Friends and Mentors in Engineering (FaME) Mentor

Role type: Volunteer

Date: January 2020 to October 2020

POSITION PURPOSE

Friends and Mentors in Engineering (FaME) is a group mentoring program that seeks to ease the transition to university, helping first year engineering students make genuine friendships and providing avenues of support throughout the year. Run by the Monash Engineering Student Society (MESS), this program aims to be the first step to a fantastic time at university.

First years will be divided into 'families', each with two mentors assigned to them. They will serve as a guiding hand throughout the year.

Meetups and activities with individual groups will be organised by mentors and there will also be events where the whole program gets together.

Mentors will support their mentees to build professional connections and social networks within the university, encourage them to participate in a full range of co-curricular and enhancement activities, and foster resilience by supporting mentees to find the resources they need and to seek help when required.

REPORTING LINE

FaME Mentorship Coordinators

- Amy Liberman: amy.liberman@mess.org.au
- Cara Davies: cara.davies@mess.org.au

KEY RESPONSIBILITIES

- Play a key role in assisting commencing students throughout their first year
- Guide and assist students during their orientation and transition stages. Must be available for Training Day (approximately mid-late February) and O-week.
- Be an active participant who will engage and check-in with mentee group to make sure mentees attend catch-ups throughout the year.

Will promote mentor program social events to mentee group and encourage mentees to attend social activities throughout the year to build their sense of community during their first year.

MENTOR SKILL SET

Mentors will develop the following skills in this role:

- Leadership
- Mentoring
- Communication
- Problem Identification and Solutions
- Intercultural Competence
- Conflict resolution and stress management
- Planning and Organisation

VOLUNTEER COMMITMENT

- Mentor a group of first year students together with another mentor
- Be present at all FaME key events (2-3 events per semester)
- Be able to commit at least 30 hours volunteering throughout the year.
- Have a working with children check (VIC) or apply for one at the time of application

BENEFITS AND RECOGNITION

Mentors will receive a co-curriculum unit on their Australian Higher Education Graduation Statement to demonstrate their participation in the program.

Mentors will have 'Faculty Peer Mentor' added as an activity to their Student Futures account and be supported to articulate the skills and competencies developed through the program in a professional context.

Hours spent mentoring count towards CPD

Development of leadership skills and receiving leadership training

LEGAL COMPLIANCE

Mentors must ensure they are aware of and adhere to legislation and University policies relevant to the duties undertaken, including:

- [Peer Mentoring Code of Conduct](#)
- [Monash University Student Charter](#)
- [Child Safe Standards Framework](#)