Monash University Policy

<table>
<thead>
<tr>
<th>Policy Title</th>
<th>Admission to Coursework Courses and Units of Study Policy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date Effective</td>
<td>01-January-2017 to 30-January-2022</td>
</tr>
<tr>
<td>Review Date</td>
<td></td>
</tr>
<tr>
<td>Policy Owner</td>
<td>Deputy Vice-Chancellor (Education)</td>
</tr>
<tr>
<td>Category</td>
<td>Academic Quality and Standards</td>
</tr>
<tr>
<td>Version Number</td>
<td>3.2 (Minor amendments effective 7 December 2020)</td>
</tr>
<tr>
<td>Content Enquiries</td>
<td>Admissions Unit - <a href="mailto:admissions-unit@monash.edu">admissions-unit@monash.edu</a></td>
</tr>
<tr>
<td>Scope</td>
<td>Applicants for admission to Monash University courses (except HDR courses), units and enabling programs.</td>
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<td>Purpose</td>
<td>To specify the principles guiding admission to Monash University courses and units of study.</td>
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**POLICY STATEMENT**

*This policy is to be read in conjunction with the Statute and Regulations governing admission to courses and units of study at Monash University.*

**Principles**

Monash University aims to attract, select and complete a diverse range of the most capable students. To achieve this Monash has established the following:

1. University minimum entrance requirements to ensure students have the age, English language proficiency and academic preparation and skills for success at Monash.
2. The capacity for course specific admission requirements to ensure students have the knowledge and skills to undertake in a particular study program successfully.
3. Selection processes that fairly and objectively assess the relative merit of eligible applicants, taking into consideration prior achievement and equality of opportunity in a transparent and consistent way.
4. A publicly accessible website that details the University’s admission requirements and other course-specific requirements, to ensure prospective students are supported to make an informed choice about their course.

**Quality assurance**

Academic Board will receive reports about participation, progress and completion by student cohorts that inform admission standards.

Academic Board may delegate its powers with regards to admissions – see attached.

**Supporting Procedures** | Admissions to Coursework Courses and Units of Study Procedures |
| Responsibility for implementation | Deans  
Faculty Managers  
Selection Officers  
Director, Admissions  
Campus Admission Managers (Malaysia and South Africa) |
<table>
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<tr>
<td>Status</td>
<td>Revised</td>
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| Approval Body                   | **Name:** Academic Board  
**Meeting:** 7/16  
**Date:** 16/11/2016  
**Agenda item:** 12.1 |
| Endorsement Body                | **Name:** Coursework Admissions and Programs Committee  
**Meeting:** 7/16  
**Date:** 26 October 2016  
**Agenda item:** 13.1 |
| Definitions                     |                                                              |
| Legislation Mandating Compliance | **Monash University Statute**  
**Monash University (Academic Board) Regulations (Parts 2 and 3)**  
**Monash University (Vice-Chancellor) Regulations (Parts 2 and 3)**  
**Higher Education (Threshold) Standards 2015**  
**Higher Education Support Act** |
| Related Policies                | **Credit policy**  
**Coursework Course and Unit Accreditation policy**  
**Course Design policy**  
Conduct and Compliance procedures – **Conflict of Interest** (including Conflict of Interest in Research)  
Conduct and Compliance procedures – **Privacy**  
**Enrolment Policy**  
**Executive and Continuing Education Policy**  
**Privacy of Student Records policy**  
**Student Fees Policy** |
| Related Documents               | **Find a Course**  
Coursework Admissions Delegations Register |