Work Integrated Learning (WIL) Undergraduate Industry Projects

There are five WIL units covering industry projects. These are summarised below:

<table>
<thead>
<tr>
<th>Unit</th>
<th>Duration</th>
<th>Credit Points</th>
<th>Work Arrangements</th>
<th>Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>BEX 3350/3351</td>
<td>20 days</td>
<td>6 credit points</td>
<td>20 days - 2 days per week over 10 weeks</td>
<td>All*</td>
</tr>
<tr>
<td>BEX 3450/3451</td>
<td>30 days</td>
<td>12 credit points</td>
<td>30 days - 3 days per week over 10 weeks</td>
<td>All except Winter</td>
</tr>
<tr>
<td>BEX 3550</td>
<td>55 days</td>
<td>24 credit points</td>
<td>55 days - 5 days per week over 11 weeks</td>
<td>All except Winter, Summer B</td>
</tr>
</tbody>
</table>

*Semesters are Summer A (1 Nov – mid-February), Summer B (1 Jan – mid-February), Semester 1, Semester 2, Winter.

Projects in Summer and Winter are usually taken full-time. Students may self-source their projects or they may apply to Monash to find a Project for them. Projects may be local, interstate or overseas. Please note that the WIL program is highly competitive and there is no guarantee that every student submitting an application will be successful.

Eligibility
- Completion of 96 credit points (16 units) of your business degree by the time you commence your project. You cannot apply with fewer than 72 credit points (18 units).
- Enough elective space in your course
- BEX3350 is a prerequisite for BEX3351; BEX3450 is a prerequisite for BEX3451

Assessment
1. Project Plan (30%) – this is the initial plan you develop for your project
2. Reflective Report (60%) – at end of semester on completion of project
3. Project Presentation (10%) – at end of semester on completion of project

Students are required to attend a compulsory induction session prior to commencing their project. Sessions are held in both O-week and week 1 of semester and around the end of the S1 and S2 exam periods for Winter and Summer semesters respectively.

Application Process (On Line)

Students are required to make a formal application to undertake these units using the online link below. Details (including unit information, eligibility requirements and commencing and closing dates) are available at [https://www.monash.edu/business/student-experience/career-development/industry-experience/work-integrated-learning](https://www.monash.edu/business/student-experience/career-development/industry-experience/work-integrated-learning)

All students should supply the following information during the application process:
- Written confirmation from Student Services that the student has completed at least 72 credit points of their business degree (to be eligible to apply on-line), and expect to have completed 96 credit points of their business degree prior to beginning their project
- Contribution expected to be made to the organisation by the student
- What the student expects to learn from undertaking the project
- How the project relates to the student’s business degree and major discipline area(s)

Students sourcing their own project will also need to supply additional information via the on-line application process that covers:
- The project brief (what the project is expected to cover)
- Company details (name, location etc.)
- Supervisor details (name, contact information). If overseas, this needs to an English-speaker
- Starting and finishing dates of project

Student-sourced projects are assessed and approved by the WIL Placement Team to ensure they meet unit requirements.

Key Contacts:
Student Services [buseco-student-experience@monash.edu](mailto:buseco-student-experience@monash.edu)
WIL Academic Team [wil.buseco.academic@monash.edu](mailto:wil.buseco.academic@monash.edu)
WIL Placement Team [wil.buseco@monash.edu](mailto:wil.buseco@monash.edu)