The 3/2009 Student Staff Consultative Committee Meeting was held on Tuesday, 26th of May 2009 in room 203/Building 72 at 1.00 pm.

Minutes

Present:  A/Professor Lindsay Kleeman (Chair)
          Prof Arthur Lowery
          A/Professor Grahame Holmes
          Dr. Andrew Price

Apologies:
          Ms Ros Rimington

Students Present:
          Elizabeth Anderson (Level 3 BE),
          Andrew Bonavia (Level 3 / 4 BTE),
          Ahmad Sammour (Level 3 BE),
          Ashleigh Sun (Level 3 BE),
          Wendy Ni (Level 5  BSc/BE)
          Sarah Fitzpatrick (Level 3 BE)
          Praneel Pradhan (Level 3 BCom/Mechatronics)
          Rory Paltridge (Level 4 BCSE)
          Manish Pahwa (Level 2 BCom/BE)

Level 3/4:

The scheduling of assignments was discussed since there is a crush of deadlines towards week 12. Also there were some deadlines that were delayed with respect to the advertised dates in the unit outline in ECE3093. The test/assignment scheduling in the semester was also raised as an issue. The Friday tutorial group was felt to be disadvantaged and a Friday week 1 start rather than week 2 was suggested in ECE3093 so that the material was better aligned with tests and lectures. Also the tutorials were felt to be too short and should be extended from 2 to 3 hours given the amount of material to be covered.

ECE4077 lectures finished in week 10 and some concern was raised by a student that the lecture material was not advanced sufficiently over that taught in ENG1060. The lectures were felt to be “not much better than reading a book”. This will be relayed to the unit coordinator for discussion.

Comments were made concerning ECE4012 Applied DSP in regard to the material on wavelets having too little explanation. The students were concerned that they could not obtain a good feel for which wavelet should be applied to which problem. The committee suggested that there were many good online tutorials on wavelets and that the lecturer should be asked for more explanatory lecture material.
A query was raised about the timetable for ECE4053 since it was not yet available. This will be sorted out by A/P Grahame Holmes.

The ECE3073 recorded lectures from A/P Lindsay Kleeman were very much appreciated. A request was made for tutorial and revision questions. A/P Lindsay Kleeman indicated that these would be provided before next week.

A point was raised about the ECSE combined degree programmes with Science in that not all Science streams were made available to ECSE students – for example Meteorology was restricted to Physics. A student has elected not to take the combined degree for this reason. It may be possible to lift this restriction after discussion with the Science faculty.

**Level 2**

Due to the two year cycle of electives, level 2 students need to plan ahead with their choice of electives in level 3 and 4. An information session will be held in ECE2061 next week to properly brief students on the implications of their subject selections in level 3. Mid year entrants need to make these decisions before next semester.

Since ECE2061 was revised in its lecture sequence, a request was made for sample exam questions for ECE2061. The response was that these could be obtained already from previous ECE2061/2062 exams and the students should be capable of determining which questions were appropriate.

The first year unit ENG1030 was reported as running extremely well this year and was popular with the students. The unit has undergone significant revisions in terms of labs, quizzes and lectures, and a good result was needed to improve the enrolments into ECSE from level 1.

The meeting concluded at 2:05 pm.

**Next scheduled meeting: Week 4 semester 2 2009**