

Emergency Contact Details

Important information for pre-service teachers:

As a duty of care to both the school/centre and pre-service teacher, schools and pre-school centres have requested that emergency contact details are provided at each placement.

To ensure confidentiality, pre-service teachers are requested to place this completed form in a sealed envelope marked in the following way:

Confidential
 Pre-service teacher's name
 Monash University
 To be opened in the case of emergency

Please hand the envelope to the Organiser of Teaching Practice or mentor teacher on your arrival for the first day of your placement. In case of an emergency, the school/centre will contact the designated person/s below.

Pre-service teacher's name:
<u>Contact person one</u> Name: Phone:
<u>Contact person two</u> Name: Phone:

In case of an emergency, I (name)_____ give the school/centre where I am undertaking my placement permission to seek medical assistance or call an ambulance as deemed necessary.

Pre-service teacher's signature:
Pre-service teacher's Medicare number:
Allergies :
Important medical information:
Are you presently on medication <input type="checkbox"/> Yes <input type="checkbox"/> No If yes please provide dosage:
Blood group (if known)

N.B.: The above information is confidential and this form will be collected by the pre-service teacher at the conclusion of the placement.