

Transfer from Monash Malaysia to an Australian campus

Frequently asked questions (FAQs):

Closing date	4 May 2018 – 5:00 pm AEST
Notified of outcome	Conditional offers will be sent between 14 May 2018 to 25 May 2018
Offer lapse date	Accept your offer between 8 June 2018 to 15 June 2018 – 5:00 pm AEST depending on the date of your offer
Result release	9 July 2018
Semester begins	23 July 2018
Enrolment deadlines	Please refer to the following website for enrolment information: https://www.study.monash/student-life/getting-started
Orientation date	Please refer to the following website for orientation dates: http://www.orientation.monash/

Q. How many units do I need left to be eligible to transfer?

A. All Faculty of Business and Economics degrees require students to have a minimum of eight units (48 credit points) remaining to complete following a course transfer. Students will not be considered for a course transfer if they have already completed more than two-thirds of their current course i.e.: 16 units for the single degree, and 24 units for the double degree.

NB: Not all units will necessarily be credited, and this will be taken into account when your application is being assessed. Credits granted will depend on the degree that you are transferring into, and the major/s selected.

Q. What are the requirements for a successful course transfer?

A. To be eligible to course transfer, students must:

- Meet the minimum average requirement,
- Meet the mathematical requirement,
- Have a satisfactory academic record,
- Have not completed more than two-thirds of their current degree, and
- Must have completed at least two units (12 credit points) in their current degree.

Eligibility to course transfer is also subject to places/capacity and availability.

Q. What is the minimum course average I need to be considered for transfer?

A.

Peninsula	Bachelor of Business Administration – minimum of 50%
Caulfield	Bachelor of Business (single degree) – minimum of 60%
	Bachelor of Business Specialist (single degree) – minimum of 60%
	Bachelor of Business (double degrees) – minimum of 65%
	Bachelor of Business Specialist (double degrees) – minimum of 65%
Clayton	Bachelor of Commerce (single degree) – minimum of 70%
	Bachelor of Commerce Specialist (single degree) – minimum of 70%
	Bachelor of Commerce (double degrees) – minimum of 75%
	Bachelor of Commerce Specialist (double degrees) – minimum of 75%

Monash Business School

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Q. Do I need to supply certified copies of my results with my application form?

- A.** Yes. All results that you are submitting with your application which have not been completed at Monash University must be certified. A certified document is the photocopy of the original which has been stamped, signed and dated with the name and position clearly written to confirm that it is a true copy of the original, which has been sighted by one of these authorised persons:
- Your current education institution
 - Monash registered representative/agent
 - Monash staff (e.g. Student Services Office staff at the Sunway campus)
 - A solicitor or lawyer
 - A Commissioner of Oath.

To request for the documentation to be certified, you will need to provide both the original and the copy to your chosen authorised person.

If your documentation is in a language other than English, an official certified translation must also be provided.

Q. What happens if I don't get my average when my Semester 1, 2018 results are released?

- A.** You may be offered a course where you have met the average as per [course transfer policy](#). If you do not meet the entry requirements for any of the Australian campuses, you will need to continue your studies at the Sunway campus.

Q. Can I apply for more than one Monash Australian campus?

- A.** Yes, you may apply for more than one campus. However, you must submit a separate application for each course/campus.

Q. I currently meet the minimum average to transfer. Will I be guaranteed a place?

- A.** No, course transfer is subject to capacity. Meeting the minimum requirements does not guarantee entry.

Q. I do not meet the mathematics requirement to transfer. Are there any units I can take in Malaysia that will make me eligible to transfer?

- A.** The following units are offered at the Sunway campus and successful completion of one of these units meets the mathematics entry requirements for transfer to Monash undergraduate business degrees on any of the Australian campuses:
[ENG1005 – Engineering mathematics](#), or
[MAT1841 – Continuous mathematics for computer science](#).

Please discuss your enrolment into these units with the School of Business Student Services Office staff on the Sunway campus.

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Q. I do not currently meet the mathematics requirement, but I am enrolled in a unit that will make me eligible. Will I get a conditional offer?

A. If you are currently enrolled in a mathematics unit in Semester 1, 2018 you are still able to be considered for a course transfer. If you are made a conditional offer, one of the conditions which must be met will be to successfully complete the mathematics unit. If you do not successfully complete the mathematics unit, you will not be able to course transfer.

Q. I have a deferred exam for Semester 1, 2018 can I still transfer?

A. No, the results for deferred exams for Semester 1, 2018 are released in August.

Q. I am enrolled in a Winter Semester unit, can I still transfer?

A. No, the results for Winter Semester are released in September.

Q. How do I enrol?

A. Please refer to the [Get Started](#) website for information regarding the enrolment process, including the dates for your Academic Engagement Day.

You must enrol online and register your arrival by scanning your student ID card (M-Pass) at Monash Connect no later than 20 July 2018.

Your offer will lapse if you do not complete the required steps prior to the deadline.

Q. When is Orientation week?

A. Orientation week is 16 July to 20 July 2018. It is compulsory for all students to attend.

Q. How do I apply?

A. You must complete and submit your application by following the steps at the [Course or campus transfer](#) website link.

Contacts for further information

For general queries please speak to Kavi Balasubramaniam at +6019480 2129 or email at kavi.balasubramaniam@monash.edu

For questions regarding credit please email buseco-admissionsandcredit@monash.edu

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