

PEER MENTOR (VOLUNTEER)

DEPARTMENT/UNIT	Campus Engagement and Culture
FACULTY/DIVISION	Portfolio of the Deputy Vice-Chancellor (Student Experience)
CLASSIFICATION	Volunteer
DESIGNATED CAMPUS OR LOCATION	Monash University campuses (Clayton, Caulfield, Parkville, Peninsula)

OVERVIEW

From the moment first-year students arrive at Monash, they have access to a supportive network of experienced students who help them navigate university and community life. In a welcoming and inclusive environment, commencing students can build meaningful connections with their peers, student leaders and faculties while developing a strong sense of belonging within the Monash community.

Peer mentors, who are students in their second year or above, share their knowledge and insights of the Monash experience, guiding new students through their transition to university. Mentors help students thrive academically, socially and personally, and also benefit from professional development opportunities, networking and enhanced employability skills.

RESPONSIBILITIES AND TASKS

Community Leadership and Support

- Foster a respectful, inclusive and supportive student community.
- Act as a positive role model and maintain professional, respectful relationships with commencing students.
- Provide mentoring, guidance and pastoral support to commencing students.
- Respect student privacy and refer concerns or wellbeing issues to the appropriate staff or support services.
- Share knowledge and personal university experiences to assist students in their transition and development.

Student Engagement and Community Development

- Encourage participation in university activities.
- Assist with Orientation, recruitment initiatives and community events.
- Promote upcoming events and help strengthen connections between students.
- Contribute feedback and participate in program evaluations to support continuous improvement.

Professional Responsibilities

- Attend required training and development opportunities.
- Represent the values of Monash University and uphold relevant policies and procedures.

- Maintain awareness of available support services and guide students to appropriate resources when required.
- Undertake additional duties and responsibilities as directed.

ELIGIBILITY

The appointee will:

- Be a current Monash University student and intend to remain a Monash University student for at least first semester, and preferably the duration of the calendar year
- Have demonstrated experience in a leadership role and/or other community involvement, including ability to coordinate and encourage cooperation and individual responsibility amongst young people
- Have demonstrated organisational skills, ability to manage time and meet deadlines and attention to detail and accuracy
- Have strong interpersonal skills and ability to liaise positively with a diverse range of people.

ROLE REQUIREMENTS

- A current volunteer Working With Children Check, or be willing to obtain one
- Complete accredited Mental Health First Aid Training (where possible)
- Be available to assist with activities during Orientation Week

RECOGNITION

Mentors will:

- Receive a certificate of completion of the program in My eQuals
- Be invited to participate in a range of opportunities that may include professional development and networking events.

LEGAL COMPLIANCE

Mentors must ensure they are aware of and adhere to legislation and University policies relevant to the duties undertaken, including:

- [Monash University Student Charter](#)
- [Monash University Child Safe Standards Framework](#)
- [Monash University Child Safe Standards Code of Conduct](#)