

Import your orientation plan to your Google Calendar

Step 1: Create your plan and select **Import to calendar**

Your Orientation plan

Thursday 09/06/2016

Thursday 09/06/2016 09:00 AM - 04:00 PM	Business and Economics: Campus welcome and faculty orientation 📍 Bldg A, Lvl 3, Library training room 2, Caulfield
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Friday 10/06/2016

Friday 10/06/2016 09:00 AM - 09:00 PM	Melbourne City Outing 📍 Bldg B, Lvl 2, Lecture theatre B2.14, Caulfield
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Print plan

Email a copy

Import to calendar

[Calendar help](#)

Step 2: This will download an .ics file

Your Orientation plan

Thursday 09/06/2016


Thursday 09/06/2016 09:00 AM - 04:00 PM	Business and Economics: Campus welcome and faculty orientation 📍 Bldg A, Lvl 3, Library training room 2, Caulfield
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Friday 10/06/2016

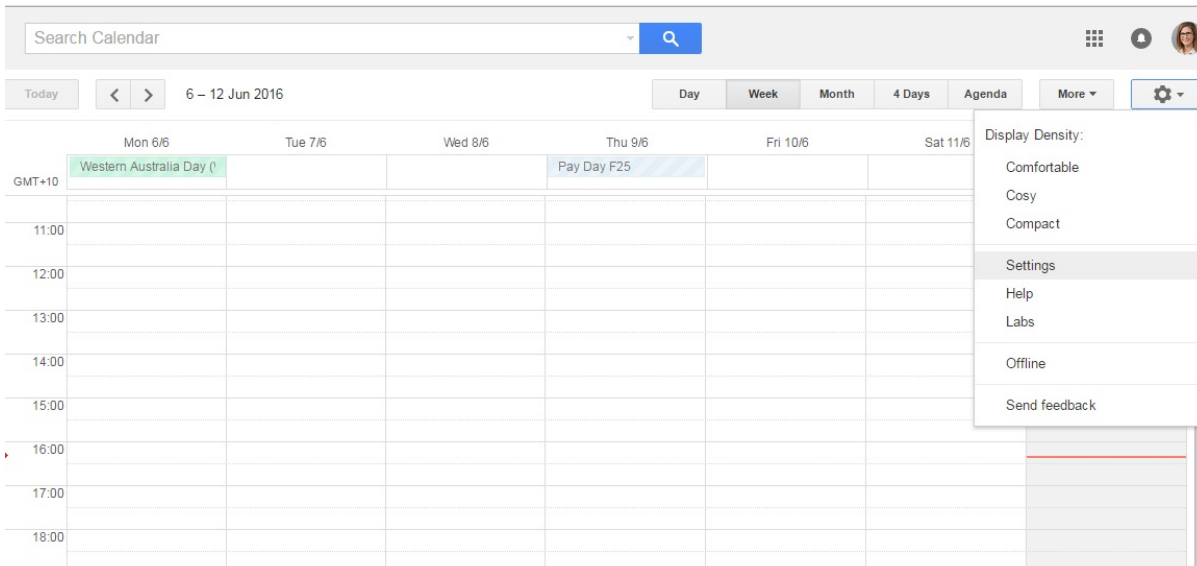
Friday 10/06/2016 09:00 AM - 09:00 PM	Melbourne City Outing 📍 Bldg B, Lvl 2, Lecture theatre B2.14, Caulfield	Book now
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Wednesday 20/07/2016

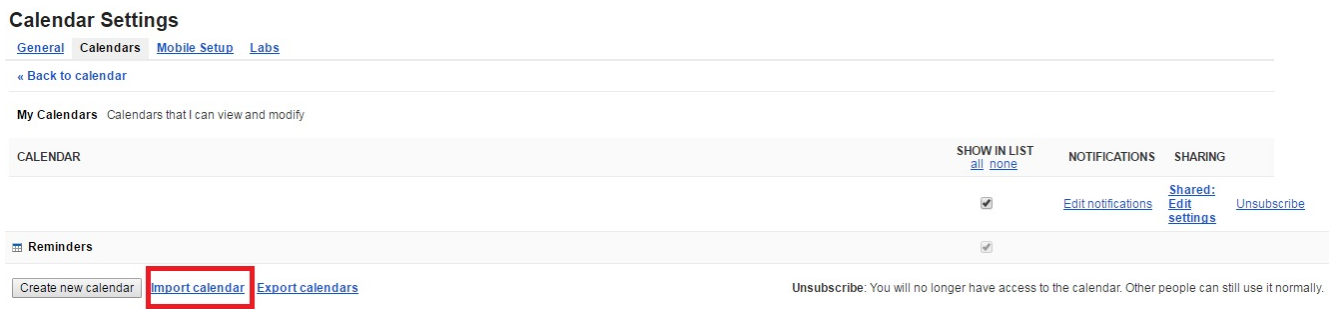
Wednesday 20/07/2016 08:30 AM - 11:00 AM	Business and Economics: Faculty welcome and orientation 📍 Bldg K, Lvl 3, Lecture Theatre K3.09, Caulfield	Book now
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 OrientationPlan (2).ics

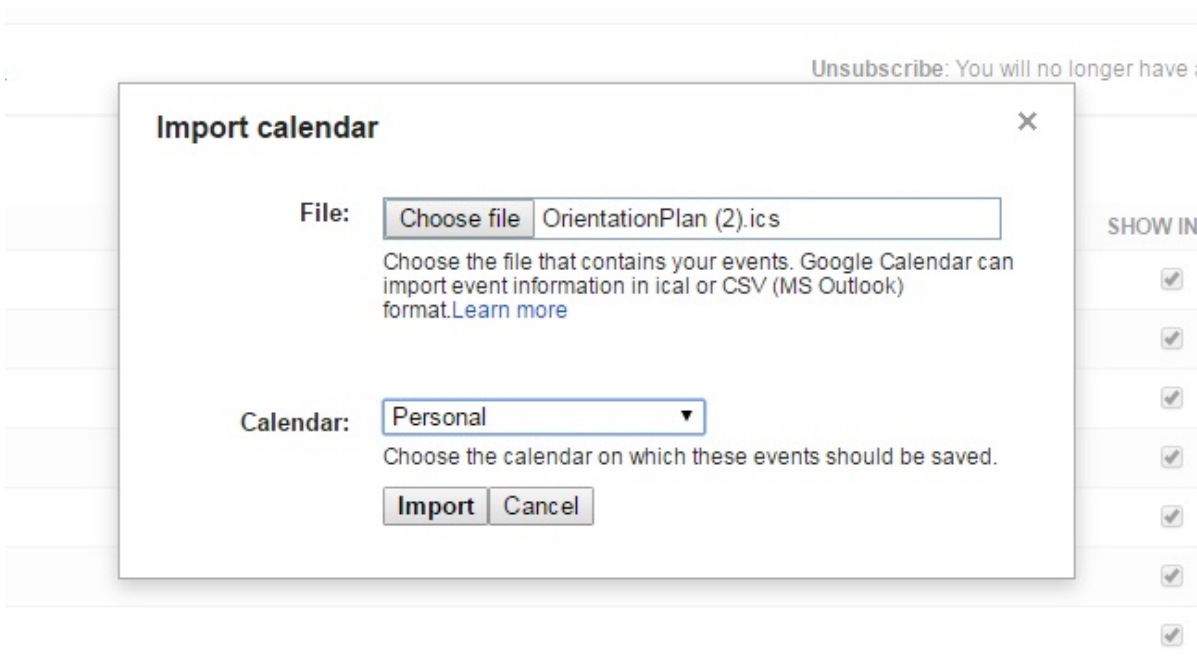
Step 3: Go to your Google Calendar and select the **Settings**



Step 4: From the Calendar tab select **Import calendar**



Step 5: Locate the .ics file by clicking **Choose file** then **Import**



Go to your calendar and activities will be added

Today		< > 6 - 12 Jun 2016		Day		Week		Month		4 Days		Agenda		Mo	
Mon 6/6		Tue 7/6		Wed 8/6		Thu 9/6		Fri 10/6		Sat 11/6					
GMT+10		Western Australia Day (†)				Pay Day F25									
09:00						09:00 - 16:00 Business and Economics: Campus welcome and faculty orientation Bldg A, Lvl 3, Library training room 2, Caulfield		09:00 - 21:00 Melbourne City Outing Bldg B, Lvl 2, Lecture theatre B2.14, Caulfield							
10:00															
11:00															
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