**Laboratory Safety Rules**

**Description e.g.**

TISSUE CULTURE LABORATORY

**Location:** Room xxxx, School of xxxxx, xx Rainforest Walk

ADMITTANCE TO AUTHORISED PERSONNEL ONLY

ACCESS IS LIMITED TO:

INDIVIDUALS WHO ARE UNDER THE SUPERVISION OF OR HAVE BEEN INDUCTED BY:

*Insert names (e.g. safety officer, Lab Head, Senior Post Doc)*

CAUTION

HAZARDS PRESENT

*Insert relevant hazard symbols*

- Biologicals
- Non Ionising Radiation

**ALWAYS** refer to Risk Assessments, Material Safety Data Sheets and Local Safe Work Instructions for safety information

**ENTRY REQUIREMENTS AND PERSONAL PROTECTIVE EQUIPMENT**

*Insert relevant regulatory signage*

- **SOLID, CLOSED TOED FOOTWEAR**
  - *(No)* thongs, sandals, open toes, backless or ‘ballerina’ shoes

- **LABORATORY COATS OR OTHER APPROVED PROTECTIVE CLOTHING**

- **SAFETY GLASSES OR SEALED SAFETY GOGGLES**
  - Must be worn when hazard is present.

- **PROTECTIVE GLOVES**
  - Must be worn when hazard is present as per MSDS

- **NO FOOD OR DRINK**

- **WEAR FULL FACE SHIELD**
  - When directed by SWI
  - When directed by Laboratory Staff
  - When directed by MSDS

**EMERGENCY CONTACTS:**

- 9am-5pm MONDAY TO FRIDAY
  - List names and phone numbers of contacts e.g. lab manager, safety officer, academic supervisor

- **AFTER HOURS EMERGENCY CONTACTS:**
  - 5pm – 9am MONDAY TO FRIDAY, SATURDAY, SUNDAY & PUBLIC HOLIDAYS
  - List names and phone numbers of AH contacts e.g. lab manager, safety officer, academic supervisor
  - **Note:** After Hours work requires staff authorisation.
    - (detail more information re AH work if needed. e.g. Refer to local AH procedure)

- **Campus Security:**
  - Ext. 53059 or Ph. 9905 3059
  - Emergency: Ext. 333