The 3/2012 Student Staff Consultative Committee Meeting was held on
Tuesday, 14 August 2012 in room 203/Building 72 at 1.10 pm.

Minutes

Staff: A/Professor Lindsay Kleeman (Chair)
Professor Jamie Evans (HoD) (apologies)
Ros Rimington (apologies)
A/Professor R Andy Russell (apologies)

Students Representatives:
Ryan Beeby (final year BSc/BE)
Daniel Jong (3rd year Mechatronics/Arts)

Minutes

The chair LK apologised for the absence of staff due to a Malaysian visit by
the HoD and other commitments. The student representatives also commented that
due to the smooth running of units there were few issues to report from students.
Open Day that was held on Aug 5 was discussed. Ryan commented that the
HV tour may be of interest to the undergraduates in general who often had limited
knowledge of the activities of the HV lab and other labs in the Dept. Also it was
suggested that it may be worth opening up industry tours offered in particular units to
the wider ECSE and Mechatronics student community. For example the Telstra
network operations centre tour taken in ECE2041 may be of interest to students in
later years that may have missed that tour. This may also apply to some tours taken
in electives such as industry tours to Wilson Transformers in ECE4058.
Moodle was discussed in relation to students revisiting lecture notes from
previous years or even students wishing to choose an elective. LK pointed out that a
unit coordinator can manually add students who request access to a Moodle site.
This can apply to students who have already completed a unit and wish to access
previous material.
There was some discussion about exam scripts being viewed by students
who have passed a unit and that this provided greater transparency and checking
than the previous policy. There was some discussion also about scaling of marks
and how this was not transparent to students by default. In the VCE exam marks are
routinely scaled for statistical matching purposes and the changes are published.
This can be useful for students revising previous exams to gauge their performance.
Undergraduate students do not know final mark statistics on units they have
completed or are about to attempt. LK will discuss this with academic staff and
investigate what the university policy position is on this matter.

Next scheduled meeting: Week 8 Semester 2 2012