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| **Student Name:** [INSERT] | **Faculty:** [INSERT] | **Milestone:** [INSERT] |
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| **Reason for Extension *(if applicable):***[INSERT] |

**Legend key: Finalising draft**

**Legend key: Milestone meeting**

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| **CHAPTER** | **TASK** | **COMPLETED (%)** | **TASK COMMENTS** | **JAN** | **FEB** | **MAR** | **APR** | **MAY** | **JUNE** |
| *Week* | *Week* | *Week* | *Week* | *Week* | *Week* |
| 1 | Introduction | 95% | Editing |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 | Literature Review | 95% |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3 | Research Methodology | 95% |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4 & 5 | Study A results & discussion | 90% |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6 | Study B results & discussion | 85% |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 7 | General discussion and conclusion | 80% |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Final review |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Thesis restructuring after Final review | 70% |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Submit 1st draft to supervisors | 80% | Final Editing |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Supervisors review |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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| **CHAPTER** | **TASK** | **COMPLETED (%)** | **TASK COMMENTS** | **JULY** | **AUG** | **SEPT** | **OCT** | **NOV** | **DEC** |
| *Week* | *Week* | *Week* | *Week* | *Week* | *Week* |
|  | Supervisors review |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Make final edits |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Submit Thesis |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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