

Event Risk Assessment

<input type="checkbox"/> Alexander Theatre	Robert Blackwood Hall	PAC Building	George Jenkins Theatre
Event Name:			Event Number
Date(s):			
Brief description of elements to be assessed:			
Assessors details:			
Name	Title	Name	Title

1. Qualitative Measures of Likelihood

A	Almost Certain	The event is expected to occur in most circumstances.
B	Likely	The event will probably occur in most circumstances.
C	Moderate	The event should occur at some time.
D	Unlikely	The event could occur at some time.
E	Rare	The event may occur only in exceptional circumstances.

2. Qualitative Measures of Consequence or Impact

1	Insignificant	No injuries. Low financial loss.
2	Minor	First aid treatment. On-site release immediately contained. Medium financial loss.
3	Moderate	Medical treatment required. On-site release contained with outside assistance. High financial loss.
4	Major	Extensive injuries. Loss of production capability. Off-site release with no detrimental effects. Major financial loss.
5	Catastrophic	Death. Toxic release off-site with detrimental effects. Huge financial loss.

3. Qualitative Risk Analysis Matrix - Level of Risk

	Consequences	Consequences	Consequences	Consequences	Consequences
	Insignificant	Minor	Moderate	Major	Catastrophe
Likelihood	(1)	(2)	(3)	(4)	(5)
A	S	S	H	H	H
B	M	S	S	H	H
C	L	M	S	H	H
D	L	L	M	S	H
E	L	L	M	S	S

Legend		
H: High risk.	Detailed research and management planning required at senior levels.	
S: Significant risk.	Senior management attention required.	
M: Moderate risk.	Management responsibility must be specified.	
L: Low risk.	Manage by routine procedures.	

Question:	Details:	Risk Level: (H,S,M,L)	Controls:	Risk Level: (After controls)
ENTANGLEMENT Can anyone's hair, clothing, gloves, necktie, jewellery, costume or other materials become entangled with moving parts of the staging elements/technical equipment whilst in motion?				
CRUSHING Can anyone be crushed due to: Material falling off any of the staging elements/technical equipment? Uncontrolled or unexpected movement of the staging elements/technical equipment or its load? Lack of capacity for the staging elements/technical equipment to be slowed, stopped or immobilized? The staging elements/technical equipment tipping or rolling over? Parts of the staging elements/technical equipment collapsing? Coming into contact with moving parts of the staging elements/technical equipment during set-up, operation, performance or bump out? Being thrown off or under the staging elements/technical equipment? Being trapped between the staging elements/technical equipment and materials or fixed structures? Other factors not mentioned?				
CUT STAB OR PUNCTURE Can anyone be cut, stabbed or punctured due to: Coming into contact with sharp or flying objects? Coming into contact with moving parts of the staging elements/technical equipment during set-up, operation, performance or bump out? Any or all of the staging elements/technical equipment disintegrating? Work pieces being ejected? The mobility of the staging elements/technical equipment? Uncontrolled or unexpected movement of the staging elements/technical equipment? Coming into contact with theatrical props or the like? Other factors not mentioned?				
SHEARING Can anyone's body parts be sheared between two parts of the staging elements/technical equipment, or between a part of the staging elements/technical equipment and a work piece or structure?				
FRICITION Can anyone be burnt due to contact with moving parts or surfaces of the staging elements/technical equipment, or mechanical equipment?				
STRIKING Can anyone be struck by moving objects due to: Uncontrolled or unexpected movement of the staging elements/technical equipment? The staging elements/technical equipment, or parts of the staging elements/technical equipment disintegrating? Work pieces being ejected? Mobility of the staging elements/technical equipment? Uncontrolled or erratic movement of theatrical props? Other factors not mentioned?				

Question:	Details:	Risk Level: (H,S,M,L)	Controls:	Risk Level: (After controls)
<p>HIGH PRESSURE FLUID</p> <p>Can anyone come in contact with fluids under high pressure, due to staging elements/technical equipment failure or misuse of the staging elements/technical equipment?</p>				
<p>ELECTRICAL</p> <p>Can anyone be injured by electrical shock or burnt due to?</p> <ul style="list-style-type: none"> The staging elements/technical equipment contacting live electrical conductors? The staging elements/technical equipment working in close proximity to electrical conductors? Overload of electrical circuits? Damaged or poorly maintained electrical leads and cables? Damaged electrical equipment? Water near electrical equipment? Lack of isolation procedures? Poor management of portable cable runs? Other factors not mentioned? 				
<p>EXPLOSION</p> <p>Can anyone be injured by explosion of gases, vapours, liquids, dusts or other substances triggered by the operation of the staging elements/technical equipment or by theatrical type effects?</p>				
<p>FALLING</p> <p>Can anyone fall from height due to:</p> <ul style="list-style-type: none"> Lack of proper work platform? Lack of proper balustrade, stairs or ladders? Lack of guardrails or other suitable edge protection? Unprotected holes, penetrations or gaps? Poor floor or walking surfaces, such as the lack of a slip-resistant surface? Steep walking surfaces? Collapse of the supporting structure? Other factors not mentioned? 				
<p>ERGONOMIC</p> <p>Can anyone be injured due to:</p> <ul style="list-style-type: none"> Poorly designed seating? Repetitive body movement? Constrained body posture of the need for excessive effort? Design deficiency causing mental or psychological stress? Inadequate or poorly placed lighting? Lack of consideration given to human error or human limitations? Other factors not mentioned? 				
<p>SLIPPING, TRIPPING & FALLING</p> <p>Can anyone using the staging elements/technical equipment, or in the vicinity of the staging elements/technical equipment, slip, trip or fall due to:</p> <ul style="list-style-type: none"> Uneven or slippery work surfaces? Poor housekeeping, eg, staging elements/technical equipment in major traffic areas, cables not fixed down, spillage not cleaned up? Obstacles being placed in the vicinity of the stage area, causing obstacles for cast and crew? Other factors not mentioned? 				

Question:	Details:	Risk Level: (H,S,M,L)	Controls:	Risk Level: (After controls)
SUFFOCATION Can anyone be suffocated or affected, due to lack of oxygen, or atmospheric contamination?				
EXTREME TEMPERATURE CONDITIONS Can anyone come into contact with objects at high or low temperatures?				
NOISE Are noise levels related to the event, including set up, construction and performance excessive?				
MANUAL HANDLING Can anyone be injured due to hazards associated with manual handling; including lifting heavy objects, twisting, repetitive movement, hauling or other factors?				
OTHER HAZARDS Can anyone be injured or suffer ill-health from exposure to: Chemicals, toxic gases or vapours? Use of Orchestra pit? Lasers, strobes, lighting effects? Excessive vibration? Contaminated water? Radiation? Other factors not mentioned?				

SPECIFIC CONDITIONS OF OPERATION (if any):

EVENT REPRESENTATIVE – DECLARATION		
I confirm that the above details are a true and accurate reflection of production and performance conditions, and will be conducted within OH & S guidelines.	PRINT NAME:	DATE:
	SIGNATURE:	
	POSITION:	

CENTRE MANAGEMENT USE ONLY		
CONDUCTED BY:	DATE:	COMMENTS: